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The Arunachal Pradesh Gazette

EXTRAORDINARY

PUBLISHED BY AUTHORITY

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GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF HEALTH AND FAMILY WELFARE
CIVIL SECRETARIAT
ITANAGAR

NOTIFICATION

The 19th September, 2024

No. DMETR-19012/2/2022—DMET-7722-7786.—In exercise of the Powers conferred under Section 68 of the National Commission for Allied Healthcare Profession Act, 2021, the state Government hereby makes the following rules namely:

Short title and commencement :

- (1) These rules may be called "Arunachal Pradesh Allied and Healthcare Council Rules, 2023".
- (2) They shall come into force from the date of their publication in the Official Gazette.

2. Definitions :

- (1) In these rules, unless the context otherwise requires :-

- (i) -Act means the National Commission for Allied and Healthcare Professions Act, 2021;
- (ii) - Commission means the National Commission for Allied and Healthcare Professionals constituted under Section 3 of the Act;
- (iii) "Council" means the Arunachal Pradesh Allied and Healthcare Council, Constituted under sub-section (1) of Section 22 of the National Commission for Allied and Healthcare Professions Act, 2021.
- (iv) "Form" means form annexed to these rules.
- (v) "Secretary" means Secretary of the Council appointed under Section 28 of the Act.
- (vi) "Registrar" means the Registrar of the State Council appointed under Section 28 of the Act.
- (vii) "Section" means Section of the Act.

- (2) Word and expressions used in these rules and not defined but defined in the Act shall have the respective meaning assigned to them in the Act.

- (3) Qualification and experience of the Members nominated by the State Government:

- (i) Two persons with graduate/post graduate degree in profession of recognized categories of allied and healthcare sciences from any recognized university and having experience of not less than ten years in the field of allied and healthcare sciences shall be nominated by the State Government from each of the ten categories as members for a term of five years.
- (ii) Two persons who are the administrative heads of charitable institutions having not less than ten years experience engaged in education and services in allied and healthcare shall be nominated by the State Government.

3. Travelling and other allowances of the members :

The member of the Council shall be paid travelling allowances and daily allowances in accordance with the rules as applicable from time to time at par with State Government as applicable in accordance with pay level.

4. **Time, place and manner of rule of procedure in respect to transaction of business meetings including quorum of the Arunachal Pradesh Allied and Healthcare Council.**

(1) **Time and place of the meetings of the Council :**

- (i) The time and place of the meetings of the Council shall be decided by the Chairperson.
- (ii) Chairperson may also call a special meeting of the Council at any time after giving three days' notice to deal with any urgent matter requiring the attention of the Council.

(2) **Notice of meetings and agenda paper :**

- (i) Notice of every meeting other than a special meeting, shall be communicated by the Registrar to each member of the Council not less than fifteen days before the date of the meeting.
- (ii) The Registrar shall issue with the notice of the meeting a preliminary agenda paper showing the business to be brought before the meeting, the terms of all motions to be moved of which notice in writing has previously reached him and the names of the movers.
- (iii) A member who wishes to move any motion not included in the preliminary agenda paper or an amendment to any motion so included shall give notice to the Secretary not less than five clear days before the date fixed for the meeting.
- (iv) The Registrar shall, not less than ten clear days before the date fixed for the meeting, or in the case of a special meeting, with the notice of the meeting, issue a complete agenda papers showing the business to be brought before the meeting.
- (v) A member who wishes to move an amendment to any motion included in the agenda paper, but not included in the preliminary agenda paper shall give notice thereof to the Registrar not less than three clear days before the date fixed for the meeting.
- (vi) The Secretary shall cause a list of all amendments of which notice has been given under clause (v) to be made available for the use of every member; provided that the Chairperson may, if the Council agrees, for reasons to be recorded in writing, allow a motion to be moved at a meeting notwithstanding the fact that notice thereof was received late to admit of compliance with this rule.

(3) **Admissibility of motion :**

- (i) The Chairperson shall disallow any motion-
 - (a) If the matter to which it relates is not within the scope of the Council function.
 - (b) If it raises substantially the same question as a motion or amendment which has been moved or withdrawn with the leave of the Council at any time during the six months immediately preceding the date of the meeting at which it is designed to be moved.

Provided that such a motion may be admitted at a special meeting of the Council convened for the purpose on the requisition of not less than two-thirds of the members of the Council.

Provided further that nothing in these rules shall operate to prohibit discussion of any matter referred to the Council by the State Government in the exercise of any of its functions under the Act.

- (c) Unless it is clearly and precisely expressed and raises substantially one definite issue;
- (d) It is clearly arguments, inferences, ironical expressions, imputations or defamatory statements.

Provided that if a motion can be rendered admissible by amendment, the Chairperson may, in lieu of disallowing the motion, admit it in the amended form. When the Chairperson shall disallow any motion, the Secretary shall inform the concerned member stating the reasons for rejection thereof.

(4) **Conduct of business :**

- (i) The chairperson shall preside at every meeting of Council. In the absence of chairperson the members present in the meeting shall elect amongst them any member to preside over the meeting.
- (ii) Every matter raised by a member shall be determined on a motion moved by the member duly seconded and put to the Council by the Chairperson.
- (iii) When a motion has been moved and seconded and put to the Council by the Chairperson, it may be discussed as a question to be resolved either in the affirmative or in the negative or any member may, subject to sub-rule (8) on scope of amendments, move an amendment to the motion;

- (iv) A motion may also be moved that the Council instead of proceeding to deal with the motion do pass to the next item on the programme of business;

Provided that no motion of the nature shall be moved or seconded by a Member who has already spoken on the question before the meeting:

Provided further that a motion referred for closure or passage to next item shall be moved without any speech.

- (v) It shall be at the discretion of the Chairperson to accept or refuse a proposal for the adjournment of the debate on the motion or amendment.
- (vi) Upon accepting the closure motion, the Chairperson shall put the substantive motion or amendment to vote after allowing the mover the right to reply.

Identical Motions : When motions identical in purport stand in the name of two or more members, the Chairperson shall decide whose motion shall be moved and the other motion or motions shall thereupon be deemed to be withdrawn.

- (5) **Amendment to Motions :** When an amendment to any motion is moved and seconded or when two or more such amendments are moved and seconded, the Chairperson shall state or read to the Council the terms of the original motion and of the amendment or amendments proposed serially.

(6) **Scope of Amendments :**

- (i) Amendment shall be relevant to and within the scope of the motion to which it is proposed.
- (ii) An amendment may not be moved that negates the original motion.
- (iii) The Chairperson may refuse to put to the Council an amendment which in his opinion is not relevant to the motion.

(7) **Form of Amendments :** A motion may be amended by

- (i) The omission, insertion or addition of words, and
- (ii) The substitution of words for any of the original words.

(8) **Debate :** When a motion or amendment is under debate, no proposal with reference there to shall be made other than

- (i) An amendment of the motion or of the amendment as the case may be, as proposed in sub-rule (8).
- (ii) A motion for the adjournment of the debate on the motion or amendment either to a specified date and hour or sine die;

(9) **Withdrawal of motion :** A motion or an amendment which has been moved and seconded shall not be withdrawn save with the leave of the Council which shall not be deemed to be granted, if any member dissents from the granting of leave.

(10) **Discussions by Members :** When a motion has been moved and seconded, members other than the mover and the seconder may speak on the motion in such order as the Chairperson may direct :

Provided that the seconder of a motion or of an amendment may, with the permission of the Chairperson, confine him /her to seconding the motion or amendment, as the case may be and speak thereon at any subsequent stage of the debate.

(11) **Right of reply of the Mover :** The mover of a motion and, if permitted by the Chairperson, the mover of any amendment, shall be entitled to a right of final reply and no other member shall speak more than once to any debate except with the permission of the Chairperson, for the purpose of making a personal explanation or of putting a question to the member then addressing the Council. Provided that a member may at any stage of the debate raise a point of order substantially incorporating there in a point of law, or statutory procedure, but shall not be allowed to make any speech;

Provided that the Chairperson shall not allow an amendment to be moved which, if it had been a substantive motion, would have been inadmissible considering it is beyond the scope of functions of the Council.

(12) **Voting on Motion :** When any motion involving several points has been discussed, it shall be in the discretion of the Chairperson to divide the motion and put each or any point separately to vote as he may think fit.

(13) **Voting on amendment to Motion :**

- (i) An amendment to a motion shall be put to vote.
- (ii) If there are more amendments than one to a motion, the Chairperson shall decide the order in which it shall be taken up.
- (iii) Voting shall ordinarily be by show of hands, but it may be by ballots in case amendment to that effect is made by not less than three members.

- (iv) The result of the votes shall be announced by the Chairperson.
- (v) In the event of equality of votes, the Chairperson shall have second or casting vote.

(14) **Adjournment of meetings :**

- (i) The Chairperson may if deem necessary at any time, adjourn any meeting to any future date or to any hour of the same day stating reason thereof.
- (ii) Whenever a meeting is adjourned to a future date, the Secretary shall send notice of the adjourned meeting to all the members.
- (iii) When a meeting has been adjourned to a future date and the Chairperson changes it to any other date for compelling reasons, the Secretary shall communicate the said change to each member.
- (iv) At a meeting adjourned to a future date, any motion standing over from the previous day shall, unless the Chairperson otherwise directs, take precedence over other matters on the agenda.
- (v) Either at the beginning of the meeting or after the conclusion of the debate on a motion during the meeting, the Chairperson may suggest a change in the order of business on the agenda and if the Council agrees such a change shall take place.
- (vi) No matter which had not been on the agenda of the original meeting shall be discussed at an adjourned meeting.
- (vii) The same quorum shall be necessary for an adjourned meeting as for the ordinary meeting.

(15) **Adjournment for want of quorum :**

The quorum of the meeting shall be one - half of the total members of the Council including the Chairperson. If, at any time appointed for a meeting or during the course of any meeting, a quorum is not present, the meeting shall be adjourned and if a quorum is not present on the expiration or thirty minutes from such adjournment, the meeting shall stand adjourned to such future date and time as the Chairperson of the Council may appoint. Quorum for special meeting shall be one-third of the total members of the Council including the Chairperson.

(16) **Points of Order :**

- (i) The Chairperson shall decide all points of order or disputes which may arise in any meeting.
- (ii) If any question arises with reference to procedure in respect of an matter for which these rules have no provision, the Chairperson shall decide the same.

(17) **Sitting Fee :**

The members of the Council shall be entitled to a sitting fee at the rate as decided by the Council from time to time for each day of the sitting of the Council.

5. **Salaries, allowances and other conditions of services of the Registrar, other officers and employees of the State Council :**

- (1) Initially, Secretary shall be ex-officio employee of the Council nominated by the State Government from Allied and Healthcare professionals already working under the Department of Health and Family Welfare, Government of Arunachal Pradesh drawing his or her own salary for the initial 5 years. Likewise other employees like Registrar, Clerical staff, Data entry operator and MTS shall also be managed from existing departmental pool or may be appointed on contract to start the activity of the council.

When the state Council matures it may appoint Secretary, Registrar etc under its own resource management. The Council will decide the salaries to be given to its employees.

(2) **The Secretary to the Council shall possess :**

- (i) A graduate/post-graduate degree in any discipline of allied and Healthcare education or Healthcare policy or health administration or public health from any Recognized University/Deemed to be University by Central Government /State Government/ U.G.C.;
- (ii) Proven administrative experience and integrity;
- (iii) Experience in the Central Government or a State Government or any body statutory will be preferred.

- (3) **Term of office of Secretary to Council :** The Secretary to the Council shall hold office for a term of five years. The Secretary shall, however, cease to hold office on attaining the age of sixty years, if attained before the completion of his/her term.

- (4) If the Secretary of the Council is in service of State Government, his salary and allowances shall be regulated in accordance with the rules applicable to him or sub-rule (i), whichever is higher and his tenure in the Council shall be treated as transfer on deputation, in terms of prevalent rules of the State Government.

(5) **Role of the Secretary :**

- (i) The Secretary shall exercise in respect of the office of the Council (secretariat), such powers as are exercised by the "Head of Office" under the Government of Arunachal Pradesh and perform such duties as have been given in the Act and rules.
- (ii) The Secretary shall also be responsible for the safety of the property of the Council and the control and management of the secretariat, accounts and correspondence shall see that the staff attend punctually and generally discharge all such duties as may be required of them by the Council, the Advisory Council and the Professional board for the purposes of the Act.
- (iii) The Secretary shall attend and take notes of the proceedings of meetings of the Council, any sub-committee thereof, Advisory Council and the Professional board and other committees as may be appointed by the Council or any of its bodies.
- (iv) The Secretary shall not less than 90 days before the expiration of the term of any existing appointment, draw the attention of the Chairperson, to the approaching vacancy, and the latter shall forthwith report it to the Council in order that a new appointment may be made to take effect from the day on which the existing appointment will expire.
- (v) The Secretary shall be the certifying officer for travelling, halted and other allowances to members, inspectors and other employees of the Council and the Chairperson of the Council for those of the Secretary.
- (vi) Leave and other entitlements of the Secretary and other officers of the Council shall be as per the prevalent Government of Arunachal Pradesh rules/guidelines applicable to State Government employees.
- (vii) The Chairperson shall be the authority competent to grant leave to the Secretary of the Council. The Secretary shall be the authority competent to grant leave to all the other employees of the Council.

(6) **Declaration of assets, professional and commercial engagement or involvement by Secretary :**

- (i) The Secretary of the Council shall file return of assets and liabilities in the manner as prescribed by the State Government for employees of equivalent level in the State Government.
- (ii) The Secretary of the Council shall also declare his professional and commercial engagement or involvement on his first appointment and at the time of demitting office in Form - A of the said Schedule.

(7) **Duties and tenure of officers and employees (other than Secretary) :**

- (i) Officers and the employees of the Council shall retire from service on superannuation on the afternoon of the last day of the month in which an officer or employee attains the age of sixty years. Extension of service shall not be given in any circumstances except with approval of the State Government.
- (ii) The Officers of the Council shall discharge such duties as may be assigned to them by the Secretary, Chairperson of Council from time to time under the overall supervision of the Secretary.

6. **Fees for registration in the state register :**

- (1) The Council shall maintain the Arunachal Pradesh Allied and Healthcare Professionals Register that shall be online and live.
- (2) The applicant shall fill the application as per Form-B of the schedule annexed to the rules designed by the council for the issuance of the certificate of registration.
- (3) The registration fee shall be ₹ 2000 or as decided by the council from time to time payable in favour of "Arunachal Pradesh Allied and Healthcare Council Fund", along with the application.

7. **Form of Certificate of registration :**

A certificate in Form-C annexed to these rules or as modified by the council shall be issued by the Secretary under his/her seal.

8. **Fees and form for duplicate certificate under section 34 :**

In case of issuance of duplicate certificate, a fee of ₹ 100 or as decided by the council from time to time will be chargeable in favour of the Arunachal Pradesh Allied and Healthcare Council fund.

9. **Fee and the manner of payment of fee for renewal certificate :**

- (1) A renewal certificate in Form-D annexed to these rules or as modified by the council shall be issued by the Secretary under his/her seal.
- (2) In case of issuance of renewal Certificate a fee of ₹ 2000 (Two thousand) or as decided by the council from time to time will be charge able in favour of Arunachal Pradesh State Allied and Healthcare Council fund.

10. **Fee for the restoration of name in the state register under provision to sub-section (2) of Section 35 :**

In case of removal of name of defaulter under sub-section (2) of Section 35 of the Act, the name so removed may be restored to the said register under provision to sub-section (2) of Section 35 of the Act on payment of ₹ 5000 (Five thousand) or as decided by the council from time to time, which shall be paid in favour of Arunachal Pradesh State Allied and Healthcare Council fund.

11. **Fee for restoration of name in the state register under Section 37:**

In case of restoration of name of a person in the state register under Section 37 of the Act, a fee of ₹ 10000 (Ten thousand) or as decided by the state council will be chargeable in favour of Arunachal Pradesh Allied and Healthcare Council fund.

12. **Form, Manner and fees of application for additional entry in State register :**

- (1) Application for registration of additional qualification in the State Allied Healthcare Professionals register may be submitted on time to the State Council.
- (2) A fee of ₹ 2000 (Two thousand) or as decided by the council from time to time for each qualification will be chargeable in favour of Arunachal Pradesh Allied Healthcare Council fund. Copy of additional qualification (duly attested degree or diploma) certificate for which additional entry is sought shall be sent along with the application.
- (3) A certificate in **Form- E** of the schedule annexed to the rules or as modified by the council shall be issued by the Secretary under his/her seal.

13. **The manner of application of fund for expenses incurred in discharge of the functions of State Council:**

The fund referred to in sub-section (1) of Section 51 shall be applied for the expenses of the state council incurred in discharge of its functions for the purposes of the Act/State Council, in such manner as decided by the state council in its meeting.

14. **Form and time for preparing annual report :**

- (1) At the end of a period of twelve months ending with 31st March of each year, the council shall prepare the following financial statements along with necessary schedules and on notes accounts as per instructions for compilation of financial statement prescribed by Government.
 - (i) Balance sheet
 - (ii) Income and expenditure account
 - (iii) Receipt and payment account
- (2) The annual financial statement shall be approved and adopted by the council and for the purpose of authentication by signed by the chairperson and Secretary of the council.
- (3) The approved annual financial statement of the council shall be audited by Chartered Accountant and presented to the council in the meeting at the end of the financial year.
- (4) The Council shall prepare, once in every year, an annual report in respect of the matters specified in **Form-F** of the schedule annexed to the rules.
- (5) The Council shall submit annual report to the State Government (the Principal Secretary/ Secretary Health & Family Welfare, Government of Arunachal Pradesh) by 31st October of every year in soft and hard copy.

Miscellaneous

[Under Section-68(n)]

15. **Qualification and experience of the Chairperson and members of the Boards:**

- (1) The President and members of autonomous board shall be a person possessing Graduate/ Postgraduate degree in any Profession of recognized category of Allied and Healthcare science with experience of not less than 10 years in the field, out of which at least three years shall be as a leader in the Allied and Healthcare professions and having an outstanding ability, proven administrative capacity and integrity.
- (2) The President and the members of the board shall be registered professionals of respective category.

16. **Tenure :**

The tenure of the president and member of the board shall be 5 years from the date of joining.

17. **Constitution of Advisory Board :**

The State Council shall be notification constitute Professional Advisory Board for every recognized category which shall consist of President and members, not less than four and not exceeding seven representing each profession in recognized category.

(5) Role of the Secretary :

- (i) The Secretary shall exercise in respect of the office of the Council (secretariat), such powers as are exercised by the "Head of Office" under the Government of Arunachal Pradesh and perform such duties as have been given in the Act and rules.
- (ii) The Secretary shall also be responsible for the safety of the property of the Council and the control and management of the secretariat, accounts and correspondence shall see that the staff attend punctually and generally discharge all such duties as may be required of them by the Council, the Advisory Council and the Professional board for the purposes of the Act.
- (iii) The Secretary shall attend and take notes of the proceedings of meetings of the Council, any sub-committee thereof, Advisory Council and the Professional board and other committees as may be appointed by the Council or any of its bodies.
- (iv) The Secretary shall not less than 90 days before the expiration of the term of any existing appointment, draw the attention of the Chairperson, to the approaching vacancy, and the latter shall forthwith report it to the Council in order that a new appointment may be made to take effect from the day on which the existing appointment will expire.
- (v) The Secretary shall be the certifying officer for travelling, halted and other allowances to members, inspectors and other employees of the Council and the Chairperson of the Council for those of the Secretary.
- (vi) Leave and other entitlements of the Secretary and other officers of the Council shall be as per the prevalent Government of Arunachal Pradesh rules/guidelines applicable to State Government employees.
- (vii) The Chairperson shall be the authority competent to grant leave to the Secretary of the Council. The Secretary shall be the authority competent to grant leave to all the other employees of the Council.

(6) Declaration of assets, professional and commercial engagement or involvement by Secretary :

- (i) The Secretary of the Council shall file return of assets and liabilities in the manner as prescribed by the State Government for employees of equivalent level in the State Government.
- (ii) The Secretary of the Council shall also declare his professional and commercial engagement or involvement on his first appointment and at the time of demitting office in Form - A of the said Schedule.

(7) Duties and tenure of officers and employees (other than Secretary) :

- (i) Officers and the employees of the Council shall retire from service on superannuation on the afternoon of the last day of the month in which an officer or employee attains the age of sixty years. Extension of service shall not be given in any circumstances except with approval of the State Government.
- (ii) The Officers of the Council shall discharge such duties as may be assigned to them by the Secretary, Chairperson of Council from time to time under the overall supervision of the Secretary.

6. Fees for registration in the state register :

- (1) The Council shall maintain the Arunachal Pradesh Allied and Healthcare Professionals Register that shall be online and live.
- (2) The applicant shall fill the application as per Form-B of the schedule annexed to the rules designed by the council for the issuance of the certificate of registration.
- (3) The registration fee shall be ₹ 2000 or as decided by the council from time to time payable in favour of "Arunachal Pradesh Allied and Healthcare Council Fund", along with the application.

7. Form of Certificate of registration :

A certificate in Form-C annexed to these rules or as modified by the council shall be issued by the Secretary under his/her seal.

8. Fees and form for duplicate certificate under section 34 :

In case of issuance of duplicate certificate, a fee of ₹ 100 or as decided by the council from time to time will be chargeable in favour of the Arunachal Pradesh Allied and Healthcare Council fund.

9. Fee and the manner of payment of fee for renewal certificate :

- (1) A renewal certificate in Form-D annexed to these rules or as modified by the council shall be issued by the Secretary under his/her seal.
- (2) In case of issuance of renewal Certificate a fee of ₹ 2000 (Two thousand) or as decided by the council from time to time will be chargeable in favour of Arunachal Pradesh State Allied and Healthcare Council fund.

- (e) State education policy with respect to allied & Healthcare education
- (f) Needs and availability of trained work force regarding the professional courses opted for
- (g) Gap analysis and how the gap will be bridged
- (h) Catchment area in terms of patients for the proposed college
- (i) Mapping of number of hospitals and health facilities in the catchment area (public and private)
- (j) Site characteristics and availability of external linkages-topography, plot, size, permissible floor space index etc.

The Arunachal Pradesh Allied and Healthcare Council shall notify land, building and other infrastructural requirement of category wise institutions as standard guidelines to be followed by institutions.

- (k) Faculty and staff - The Council shall work out department wise and year-wise course requirement of faculty and staff for Colleges offering different categories of and notify as standard guidelines in due course.
- (l) Teaching staff (full time) -It is recommended that a faculty and student ratio of 1:3 for PG, 1:10 for UG and 1:20 for Diploma is to be followed.
- (m) Phasing and scheduling and monthwise schedule of activities for :
 - (A) Commencement and completion of building design
 - (B) Local body approvals
 - (C) Civil construction
 - (D) Engineering services and equipment
 - (E) Recruitment of staff
- (n) Project cost :
 - (A) Total projected cost
 - (B) Means of the financing the project
 - (C) Revenue assumptions
 - (D) Expenditure as sumptions

(iii) **Part-III** shall contain the following :

- (a) Name and address of the existing hospital
- (b) Details of the hospital :
 - (A) **Diploma Course:** Own hospital/Attached hospital with 100 beds and related department's mandatory student: patient ratio in hospital and OPD should be 1:5. In case of an attached hospital there should be a maximum distance of 5 km from the academic block of the College. The college must have its own/ tie-up with at least 2 PHCs/NGOs/Special Schools for Community training.
 - (B) **Bachelor Courses:** Own hospital/attached hospital with 150 beds and related department's mandatory student: patient ratio in hospital and OPD should be 1:5. In case of an attached hospital there should be a maximum distance of 5 km from the academic block of the college. The college must have its own/tie-up with at least 2 PHCs/NGOs/Special Schools for Community training.
 - (C) **Master Courses:** Own Hospital/Attached hospital with 200 beds and related department's mandatory student: patient ratio in hospital and OPD should be 1:5. In case of an attached hospital there should be a maximum distance of 5 km from the academic block of the College. The college must have its own/tie-up with at least 2 PHCs/ NGOs/Special Schools for Community training.

(iv) **Application fee :**

- (1) The institution shall pay Rupees One Lac fifty thousand for each course at the time of submission of application which shall be payable by DD in favour of Arunachal Pradesh Allied and Healthcare Council Fund.
- (2) Ten percent of the application fee shall be deposited in the treasury.
- (3) A Bank Guarantee of Rupees Forty Lakh to be submitted with application in the office of Arunachal Pradesh State Allied and Healthcare Council.

Form- A**[See Rule 5 (6) (II)]****STATEMENT OF PROFESSIONAL AND COMMERCIAL ENGAGEMENTS OR INVOLVEMENT ON FIRST APPOINTMENT AND AT THE TIME OF DEMITTING OFFICE**

Sl. No.	Relation	Name	Professional position held in Last three years from the date of declaration if any	Commercial engagement/involvement held in the last three years from the date of declaring if any
1.	Self			
2.	Spouse			
3.	Dependent-1			
4.	Dependent-2			
5.	Dependent-3			

Add more rows, if necessary

Date:

Signature of Applicant

Form - B**[See Rule 6 (2)]****APPLICATION FORM FOR REGISTRATION IN THE STATE ALLIED AND HEALTHCARE PROFESSIONAL'S REGISTER AND FOR ISSUANCE OF CERTIFICATE OF REGISTRATION**

1. Name of the applicant (in block letters)
2. Gender : Male/Female/Others
3. Age
4. Parent's Name(Full)
5. Are you a citizen of India
 - By birth or
 - By domicile

If so, state the date of becoming Indian citizen.

6. Date and place of Birth :-
7. Present Occupation and Address (in block letters) with pincode
8. Permanent Address (in block letters) with pincode
9. Phone number
10. Details of payment of fee towards registration
11. Details of educational qualifications prior to/other than Allied and Healthcare qualifications

Educational Qualification	Name of school/College	Board/University	Year of Passing
Matriculation or Equivalent			
Senior Secondary or equivalent			

12. Details of Allied and Healthcare qualification for which registration is applied

Name of Qualification	Name of Institute/College	University	Duration of the course (with Internship)	Name & Address of the Hospital/ Institute of internship	Date of Admission and Passing

13. Any other remarks/information that applicant wants to submit.

Signature of Applicant

Dated:

Note:

- The application form should be properly and neatly filled in.
- Following documents to be enclosed with application:
 - Degree or Diploma in original or Provisional Certificate from the University/or Dean of the college that the applicant is eligible for the award of the degree alongwith attested copies thereof may be forwarded alongwith the Registered Certificate.
 - Duly attested copy of certificate of practical training (Compulsory rotating internship) issued by Dean of the college.
 - Provisional registration certificate in original
 - Two recent passport size photographs from view.
 - Signature on two self-Adhesive Slip provided with application.
- The total registration fee is ₹ 2000 to be paid alongwith the application as fee for registration.

Form-C

[See Rule 7 and section 33(3)]

Registration Certificate

Certificate No. APAHC/ /2022

Name	
M/F/Others	
Parent's Name	
Address	
Date and Place of Registration	
Qualification	
Date of completing qualification	

It is hereby certified that this is a true copy of the above specified Name in the State Allied and Healthcare Professional's Register

(SEAL)

Secretary of APAHC,
Naharlagun
Date

Note:

- Every Registered Practitioner should be careful to send to the Secretary's immediate notice of any change in his address and also answer all enquiries that may be sent to him by the Secretary in regard thereto in order that his correct address may be duly inserted in the Register of Registered Practitioners.

2. No charge is made for alteration of address.

(M) & (F) indicates (Male) & (Female) respectively.

In case of issuance of Duplicate certificate a fee of ₹ 2000 and for renewal certificate ₹ 2000 is chargeable. The mode of payment will be as specified by the State Allied Healthcare Council.

Form -D

[See Rule 9 (1)]

Registration of Additional Qualifications under rule of the State Council for Allied and Healthcare Professions Act, 2021

1. Name :-
2. Primary Qualification Registration Number :-
3. Primary registered qualification with year of obtaining :-
4. Address and Phone No.as given in the Register :-
5. State Council with which registered earlier (if any) :-
6. Present Address in Block Capitals with Pin code & Phone No. :-
7. Permanent address in Block Capitals with Pin code & Phone No. :-
8. Details of Additional Qualification applied for :-

Name of Qualification	Name of Institute/College	University	Duration of the course (with Internship)	Name & Address of the Hospital/ Institute of internship	Date of Admission and Passing

Date.....

Signature of the Candidate

DECLARATION

I solemnly affirm and declare that the above entries made by me are correct.

Date:

Signature of the Candidate

(Name.....)

Form - E

[See Rule 12(3)]

Instruction to Candidates for filling the application for Registration of additional qualification.

1. The application form should be properly and neatly filled in.
2. A non- refundable crossed Bank Draft @ ₹ 2000 (Rupees two thousand) only for each qualification, in favour of Arunachal Pradesh Allied and Healthcare Council, payable at Naharlagun, must be enclosed along with the application as fee or can be paid online.
3. The candidate is required to send attested copies by Magistrate/Gazetted Officer, of the degrees/diplomas or provisional certificate or Postgraduate qualification issued by the Registrar of the University concerned.
4. The application is to be forwarded direct, to this office and be addressed to the Secretary, Arunachal Pradesh Allied and Healthcare Council, Naharlagun.

The certificate will be issued only to those who possess a recognized basic Allied and Healthcare qualification and subsequently have obtained recognized postgraduate qualification (s) as per provisions of the Act.

Form - F

[See Rule 14 (4)]

Annual Report of State Council for Allied and Healthcare Professions Year.....

1. Introduction
2. Construction of the Council
3. Council
4. Objectives of Council
5. Functions of the Council
6. Advisory Council (if any)
7. Recommendations of the Advisory Council
8. Professional Councils
9. Activities of Various Professional Council
10. Standardization of curriculum and scope of practice with respect to each profession under the various professional categories
11. Task shifting
12. Registration of Allied and Healthcare Professionals
13. Appeals
14. Accreditation and Rating of Institutions
15. Growth of Allied and Healthcare Education system (including State distribution)
 - (A) Universities/Institutions/Colleges
 - (B) Faculty Strength
 - (C) Student's Enrolment Graduated Students
 - (D) Employment statistics (Addition of work force in the current year percentage of students without employment etc.)
 - (E) Research Development in Universities/Institutions
 - (F) Condensed Statistics on Growth of Allied and Healthcare Education
16. Guidelines for Determination of Fees for seats in Private Institutions and Deemed Universities.
17. Common Entrance Examination
18. Exit-cum-Licensing Examination
19. National Teachers Eligibility Test
20. Assessment of Healthcare Including Human Resources for Allied and Healthcare Infrastructure and Road Map for its Development.
21. Website
22. Legal Matters
23. Vigilance
24. Right to Information
25. Accounts and Establishment, including annual audit report
26. Publications
27. Miscellaneous

Date:

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(Secretary)
Arunachal Pradesh Allied and
Healthcare Council

(Chairperson)
Arunachal Pradesh Allied and
Healthcare Council

Pawan Kumar Sain, IAS
Commissioner Health & Family Welfare,
Government of Arunachal Pradesh,
Itanagar.