

PART-II

1. Date of receipt of pension papers by the accounts officer from Head of office.

2. Entitlements admitted-
 - A. Length of qualifying service.
 - B. Pension
 - i) Class of pension
 - ii) Amount of monthly pension
 - iii) Date of commencement.
 - C. Commutation of pension-
 - i) Commuted value of portion of pension Commuted, if any
 - ii) Residuary pension after commutation.
 - iii) Date from which reduced pension is Payable.
 - iv) Net amount to be released immediately
 - D. Retirement/Death Gratuity-
 - i) Total amount payable.
 - ii) Amount to be adjusted towards Government dues.
 - iii) Amount to be withheld for adjustment of un-assessed dues.
 - iv) Net amount to be released immediately.
 - E. Family pension-
 - i) At enhanced rate.
 - ii) Period for which family pension at enhanced rate is payable.
 - iii) At normal rate.

3. Head of account to which the amount of pension, retirement /death gratuity and family pension are to be debited.

Accounts officer

PENSION CALCULATION SHEET

Revised Format
(See Decision (2) below Rule 61)

- 1. Name :
- 2. Designation :
- 3. Date of birth :
- 4. Date of entry in the Government service. :
- 5. Date of retirement :
- 6. Length of qualifying service reckoned for pension/gratuity (as indicated in PPO) :
- 7. Emoluments drawn during the last 10 marks :
- 8. (i) Average emoluments for pension (as indicated in PPO):
- (ii) Pension admissible :

Calculations to be shown as follows:-

$$\frac{\text{Average Emoluments}}{2} \quad \times \quad \frac{2 \text{ Qualifying Service}}{66}$$

- 9. (i) Emoluments for gratuity (as indicated in PPO)
- (ii) Retirement gratuity admissible-

Calculation to be shown as follows:-

$$\frac{\text{Emoluments}}{4} \quad \times \quad \frac{2 \text{ Qualifying Service}}{66}$$

- 10. (i) Emoluments for gratuity (as indicated in PPO)

(ii) Family pension admissible

Calculations to be shown as follows:-

a) Ordinary family Pension:

Pay last drawn X Prescribed % subject to prescribed minimum and maximum.

b) Enhanced Family Pension:

Family pension at ordinary rate as at (a) above x 2, subject to prescribed minimum and maximum as per Rule 54.

Countersigned

Head of office
PAO